



Chartered property,
land and construction
surveyors

QUIRKE
052 6121622
www.pfq.ie

A Pre-Sale Checklist for Residential Property

A Guide for Vendors



A Pre-Sale Checklist for Residential Property

A Guide for Vendors

Property Address

Eircode	
Proposed Sale by	Private treaty <input type="checkbox"/> auction <input type="checkbox"/>
Proposed Completion Date	
Property Type	Detached <input type="checkbox"/> semi-detached <input type="checkbox"/> terraced <input type="checkbox"/> apartment <input type="checkbox"/> duplex <input type="checkbox"/>
Car Parking	Off street <input type="checkbox"/> on street <input type="checkbox"/> disc parking <input type="checkbox"/> assigned park space(s) <input type="checkbox"/> Designated <input type="checkbox"/>
Boundaries	Shared <input type="checkbox"/> hedge <input type="checkbox"/> walls <input type="checkbox"/> undefined <input type="checkbox"/>
Boundary Agreement	Yes <input type="checkbox"/> No <input type="checkbox"/>
Access	Public road <input type="checkbox"/> private road <input type="checkbox"/> right of way <input type="checkbox"/> shared access <input type="checkbox"/> estate road <input type="checkbox"/>
Total Floor Area	m ²
Contents	
Vacant Possession	Yes <input type="checkbox"/> No <input type="checkbox"/>
Letting Agreement	Yes <input type="checkbox"/> No <input type="checkbox"/>
Local Authority	

Services

Electricity	Yes <input type="checkbox"/> No <input type="checkbox"/>
Drainage	Mains <input type="checkbox"/> septic tank <input type="checkbox"/>
Water	Mains <input type="checkbox"/> well <input type="checkbox"/> group water scheme <input type="checkbox"/>
Heating	Oil <input type="checkbox"/> Gas <input type="checkbox"/> Electric <input type="checkbox"/> Solid fuel <input type="checkbox"/>
Telephone Line	Yes <input type="checkbox"/> No <input type="checkbox"/>
Internet	Broadband <input type="checkbox"/> wireless <input type="checkbox"/>
Television	Cable <input type="checkbox"/> satellite <input type="checkbox"/> aerial <input type="checkbox"/>

Status

BER Rating	
BER Certificate Number	
Protected Structure	Yes <input type="checkbox"/> No <input type="checkbox"/>
Tested for Radon	Yes <input type="checkbox"/> No <input type="checkbox"/>

Legal

Title	
Freehold/Leasehold	
Title Deeds	Bank <input type="checkbox"/> Vendor <input type="checkbox"/>
Folio	
Property Taxes	LPT 2013- to date <input type="checkbox"/> NPPR 2009-2013 <input type="checkbox"/> Household Charge 2012 <input type="checkbox"/>
VAT	
Planning Permissions	All developments since 1 October 1964

Managed Property

Management Co Name	
Management Co Agent	
Management Co contact details	
Service charge contribution	

Contact

Agent Branch address	
Telephone Number	
Email	
Surveyor Contact Email	
Keys/alarm code	Yes <input type="checkbox"/> No <input type="checkbox"/>



Dating back to 1895, the Society of Chartered Surveyors www.scsi.ie Ireland is the independent professional body for Chartered Surveyors working and practicing in Ireland.

Working in partnership with RICS, the pre-eminent Chartered professional body for the construction, land and property sectors around the world, the Society and RICS act in the public interest: setting and maintaining the highest standards of competence and integrity among the profession; and providing impartial, authoritative advice on key issues for business, society and governments worldwide.

Advancing standards in construction, land and property, the Chartered Surveyor professional qualification is the world's leading qualification when it comes to professional standards. In a world where more and more people, governments, banks and commercial organisations demand greater certainty of professional standards and ethics, attaining the Chartered Surveyor qualification is the recognised mark of property professionalism.

Members of the profession are typically employed in the construction, land and property markets through private practice, in central and local government, in state agencies, in academic institutions, in business organisations and in non-governmental organisations.

Members' services are diverse and can include offering strategic advice on the economics, valuation, law, technology, finance and management in all aspects of the construction, land and property industry.

All aspects of the profession, from education through to qualification and the continuing maintenance of the highest professional standards are regulated and overseen through the partnership of the Society of Chartered Surveyors Ireland and RICS, in the public interest.

This valuable partnership with RICS enables access to a worldwide network of research, experience and advice.

WWW.SCSI.IE

**Society of Chartered Surveyors Ireland
38 Merrion Square,
Dublin 2, DO2 EV61,
Ireland
Tel: + 353 (0)1 644 5500
Email: info@scsi.ie**